

Scrutiny Committee – 29th September 2009**13. Scrutiny Work Programme**

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
29 th September 2009	Strategic Improvement and Development Plan		4		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Phil Dolan, Chief Executive Sue Eaton, Performance & Communications Manager Councillor Tim Carroll
29 th September 2009	Quarter 1 Corporate Performance Report		4		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance & Communications Manager Councillor Tim Carroll

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29 th September 2009	2010/11 Budget setting and MTFP report			4	Outline budget report for consideration and comment prior to District Executive.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday Finance and Support Services
3 rd November 2009	Update report on the Somerset Tourism Partnership	4			An annual update report on the work of the Somerset Tourism Partnership was requested by Members at its meeting in February 2009.	Increase economic vitality and prosperity	David Julian, Head of Countryside, Heritage & Tourism Councillor Sylvia Seal
3 rd November 2009	Wincanton Community Sports Centre	4			A report on the lessons learnt at Wincanton Community Sports Centre was requested by the Scrutiny Committee at its meeting in February 2009.	Deliver well managed, cost effective services valued by our customers.	Steve Joel, Head of Sport, Arts & Leisure Councillor Sylvia Seal

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3 rd November 2009	Impact and progress of Equalities Strategy	4			An annual update report on this important policy area has been requested by the Scrutiny Committee	Ensure safe, sustainable and cohesive communities.	Jo Morgan, Community Cohesion Officer Councillor Ric Pallister Anne Campbell Theme Advisor
3 rd November 2009	Impact and progress of Risk Management Strategy	4			Members will receive an update report on progress of the Risk Management Strategy.	Deliver well managed, cost effective services valued by our customers	Gary Russ, Procurement and Office Services Manager Councillor Tim Carroll
1 st December 2009	Capital Programme			4	To outline the resources available for and to agree the new schemes to be included in revised Capital Programme.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday

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1 st December 2009	Update and impact of Procurement Strategy	4			In July 2006, the Scrutiny Committee was consulted on the draft procurement strategy. It was agreed that the impact of the Strategy would be reported to the Scrutiny Committee.	Deliver well managed, cost effective services, valued by our customers.	Gary Russ, Procurement and Office Services Manager Councillor Tim Carroll
5 th January 2010	Quarter 2 Corporate Performance Report		4		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance & Communications Manager Councillor Tim Carroll

Gary Russ, Head of ICT and Procurement

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5 th January 2010	Medium Term Financial Plan			4	To advise members of the MTFP and for members to comment on the process and progress to date.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday Finance and Support Services
2 nd February 2010	Medium Term Financial Plan and Revised Capital Programme			4	For Scrutiny Committee members to comment prior to the report being considered by District Executive and Full Council in February.	Deliver well managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday Finance and Support Services

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30 th March 2010	Strategic Improvement and Development Plan		4		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Phil Dolan, Chief Executive Sue Eaton, Performance & Communications Manager Councillor Tim Carroll
30 th March 2009	Quarter 3 Corporate Performance Report		4		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance & Communications Manager Councillor Tim Carroll

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4 th May 2010	Annual Audit Management Letter	4			The Audit Commission produces an Annual Inspection letter which covers all aspects of the Council's performance.	Deliver well managed cost effective services valued by our customers	Phil Dolan Chief Executive Leader of the Council
TBC	Relaxation of Over 60's Concessionary Travel Scheme	4			At the Scrutiny Committee meeting in August 2008 members requested a fully costed proposal outlining the full cost and service implications of introducing a relaxation to the existing concessionary bus fare scheme.	Deliver well managed cost effective services valued by our customers	Nigel Collins Transport Strategy Officer Councillor Peter Seib
TBC	Update on Local Government and Public Involvement in Health Bill – Implications for Scrutiny	4			Members have requested that officers submit a report outlining the most significant elements of the Local Government and Public Involvement in Health Bill, in relation to the Scrutiny Function.	Deliver well managed, cost effective services, valued by our customers.	Scrutiny Manager

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TBC	Travel Plan	4				To provide well-managed, cost effective services valued by our customers.	Nigel Collins Transport Strategy Officer Councillor Peter Seib

Commission Work Programme

September	Choice Based Lettings
September	Capital Strategy
October	Budget – inescapable commitments and challenges
October	Cultural Strategy